

CIA Registry
76-6382

10 MAY 1976

DD/A Registry
76-2377

MEMORANDUM FOR: Deputy Director for Administration

FROM : Harry E. Fitzwater
Director of Training

SUBJECT : CIA Talks for Public Groups

STATINTL

1. In looking through your reading file, I noted the new draft guidelines titled "Requests for Agency Officials as Guest Speakers." As the guidelines had not been sent to OTR for an input, I thought it important that we have an opportunity to comment on them. These comments are attached in the form of a memorandum from [REDACTED] to me. I hope you will take our comments into account if and when the Management Committee takes up the draft guidelines. If you wish, we would be prepared to perform drafting service for a revised version.

STATINTL

2. [REDACTED] also filled me in on [REDACTED] talk at your monthly conference when I attended the MOTC graduation. He mentioned [REDACTED] response to the question about the Agency's public relations campaign to the effect that we will continue to brief outside groups and give talks on the Agency, but that the big problem right now is determining what the Agency's message to the public should be. Don expressed interest in working on an assignment of determining what various wise heads think we ought to be telling the public and of blocking out these themes for Agency officials who talk about CIA to the public. I think it is important that some initiative be exercised in this area, and I would support your volunteering of [REDACTED] services to [REDACTED] if you agree. [REDACTED] has written several speeches, including one for Mr. Colby, and has an extensive collection of material of this type. Please let me know if you plan to volunteer [REDACTED]

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Harry E. Fitzwater

Attachment